



Montana Local Section Administration Form 2013

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2013?*	2
2. How many members were there in the executive committee during 2013?*	6
3. How did the executive committee communicate with one another during 2013?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - in person meetings
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2013 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2013?*(Check all that apply.)	<input type="checkbox"/> Self-nomination <input type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2013? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. How many members voted in your local section officer election in 2013?*	50

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

<p>11. 2013 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>The Montana Section has two successful, annual events for members:</p> <p>(1) A scientific meeting in the spring in which 27 technical papers were presented this year. This included a keynote address by Dr. Brent Peyton, Montana State University, Professor of Chemical and Biological Engineering and Director of the Thermal Biology Institute on "Biological Diversity and Chemical Capability in Yellowstone Hot Springs". Refreshments and lunch were provided. Awards were made to the best undergraduate and graduate student presentations for \$750 to cover travel expenses to a national chemistry meeting. Approximately 40 people attended.</p> <p>(2) Our annual Fall Social was held on October 19 at Fairmont Hot Springs, near Butte, MT. The program included social/networking time, an undergraduate poster session, dinner, keynote address by Professor Lee Spangler, Director of the Energy Research Institute, Montana State University on "Carbon Sequestration, What is Really Involved in 'Putting it Back'". Breakfast the next morning as a group was also included. Approximately 60 people attended.</p> <p>Another successful activity is Chemistry Olympiad in which approximately 10 students participated.</p> <p>In conjunction with the 2014 Northwest Regional Meeting (NORM) which is being hosted by the Montana Section, we had a NORM logo contest with local 5th grade students. One was chosen for the NORM promotions.</p> <p>Other administrative initiatives for 2013 included preparation of a general budget, and creation of a "new officer guide" which describes duties of officers and ongoing activities in the section. The latter is posted on our website for access by officers and section members.</p> <p>In addition, a representative of our section presented a sectional at the Montana Teachers Convention in the fall titled, "Benefits of the ACS Chemistry Olympiad Program". It was an hour long and about 5 teachers attended. They were encouraged to utilize the test questions from previous years as quiz and homework problems. I encouraged them to utilize the lab practical questions as the basis for inquiry based labs in their classes. They actually did a lab practical exercise as well so they could see how it worked. They were also encouraged to sign up their schools for a "Chemistry Club" so that they had access to materials and "freebies" for their students.</p> <p>Regarding concerns and challenges, our large geographical base makes frequent gatherings challenging. We are quite happy with the success of our two annual meetings, but it still requires a diligent effort to keep the meetings relevant and "worth the trip". More local programs is a worthy goal for our section. The programs are largely academic-based because that seems to draw the most participation. A challenge is to draw in more members from business/industry.</p>
<p>12. 2014 Chair's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Create the opportunity for a successful NORM in June 2014.</p>
	<p>Be of benefit to both old and new members. Hosting a lecturer on a tour through Montana.</p>
<p>b. What are your concerns and challenges?*</p>	<p>Are we doing enough outreach to community? How can we benefit our whole section and not seemed biased towards one area of the state? Keep recruitment up over such a large area as we have.</p>
<p>13. 2014 Chair-Elect's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Continue to have good attendance at our two meetings each year despite the geographical challenges.</p>
	<p>Increase participation in the ACS by the Chemistry Teachers in our state. Foster connections with other local sections that are geographically close to us.</p>

<p>b. What are your concerns and challenges?*</p>	<p>1. How do you attract more participants when they have to travel so far to come to an ACS event?</p> <p>2. How do you get the University/Industrial chemists to better interface with High School teachers?</p> <p>3. How do we improve the chemistry background of our high school teachers when most only have a Broadfield endorsement and have taken only 1 or 2 college chemistry courses?</p> <p>4. How do we work with other Local sections when geographically we are so far removed?</p>
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Local Section Administration Form - Organization

<p>1. Did your local section have any active committees with two or more members during 2013?*</p>	<p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>
<p>a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Awards <input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input type="checkbox"/> Chemistry Olympiad <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input type="checkbox"/> Educational <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input type="checkbox"/> Other
<p>2. How many subsections were active in your local section during 2013?*</p>	<p>0</p>
<p>3. How many subsection meetings were held by your local section during 2013?*</p>	<p>0</p>
<p>4. How many topical groups were active in your local section during 2013?*</p>	<p>0</p>
<p>5. How many topical group meetings were held in your local section during 2013?*</p>	<p>0</p>
<p>6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2013?*</p>	<p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>
<p>7. How many dues-paying affiliate members were in your local section during 2013?*</p>	<p>3</p>
<p>8. What was the approximate number of active volunteers in your local section during 2013?*</p>	<p>10</p>
<p>9. Please estimate the number of new volunteers in your local section during 2013?*</p>	<p>3</p>
<p>10. Please indicate all the ways that your local section recognized volunteers during 2013.* (Check all that apply.)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Certificates <input type="checkbox"/> Awards

	<input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter <input checked="" type="checkbox"/> Other - none
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Local Section Administration Form - Communications

1. How many local section meetings were held during 2013?*	2
2. On average, how many members attended a local section meeting during 2013?*	50
3. How did Councilors report to your local section members about national ACS matters during 2013?*(Check all that apply.)	<input type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2013?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	Website, email, section meetings (2)
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	2
6. Did your local section have a website during 2013?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	http://montana.sites.acs.org
7. Did your local section post its Annual Report on your website during 2013?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2013 activities to support your nomination.	

Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
Fall Social.JPG	2.79 MB	Fall Social
Board mtg.JPG	2.14 MB	Montana Section board meeting
IMG_0812.JPG	2.11 MB	Best presentation award winners w/Chair
IMG_0817.JPG	1.96 MB	Spring meeting scene
SCAN0001.JPG	1.39 MB	NORM logo contest winning entry

Local Section Administration Form - Approval

Comments

Nice job everyone. We're doing well for a small section with such a large geographic area.

Approved & Submit for Review Kyle Strode 02/13/2014

This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

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