



Montana Local Section Administration Form 2011

Local Section Administration Form - Governance	
1. How many times did the executive committee meet during 2011? *	2
2. How many members were there in the executive committee during 2011?*	8
3. How did the executive committee communicate with one another during 2011?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input checked="" type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - Annual, spring, and fall meetings
4. What percentage of the local section's Councilors were in official attendance at the 2011 ACS Spring Council meeting?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2011 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2011?	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2011?*(Check all that apply.)	<input type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input checked="" type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2011? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2011?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
10. How many members voted in your local section officer election in 2011?*	48

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

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11. 2011 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*	<p>Coordinated with Montana Academy of Sciences in a spring mini ACS composium at Butte Mt. A major challenge was to coordinate 24 talks from undergraduate and graduate students of different disciplines and areas of specialization.</p> <p>Coordinated annual fall social at Chico hot springs an Pray Montana. Housed, fed and coordinated over 45 people from across the state. Coordinated 10 undergraduate posters and one Keynote speaker. Recruited a full time high school chemistry teacher to our board, and strengthened a stronger teacher relationship throughout the state of Montana.</p>
12. 2011 Chair's goals for the Section	
a. Please list your top 3 goals:	Build a stronger teacher ACS presence in the state of Montana
	Encourage more chemistry outreach and involvement in the local community.
	Increase acs memer enrollment in the local section.
b. What are your concerns and challenges?*	Time, logistical and geographical limitations to establishing a stronger ACS state presence.
13. 2011 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	Put on a spring meeting.
	Put on a fall social
	Build a stronger Acs database.
b. What are your concerns and challenges?*	none

Local Section Administration Form - Organization	
1. Did your local section have any active committees with two or more members during 2011?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.	<input type="checkbox"/> Awards <input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input checked="" type="checkbox"/> Chemistry Olympiad Carol Plenninger <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input type="checkbox"/> Educational <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input type="checkbox"/> Other
2. How many subsections were active in your local section during 2011?*	0
3. How many subsection meetings were held by your local section during 2011?*	0
4. How many topical groups were active in your local section during 2011?*	0
5. How many topical group meetings were held in your local section during 2011?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2011?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2011?*	240
8. What was the approximate number of active volunteers in your local section during 2011?*	0
9. Please estimate the number of new volunteers in your local section during 2011?*	0
10. Please indicate all the ways that your local section recognized volunteers during 2011.* (Check all that apply.)	<input type="checkbox"/> Certificates <input type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter <input checked="" type="checkbox"/> Other - Personal thanks

Local Section Administration Form - Communications	
1. How many local section meetings were held during 2011?*	2
2. On average, how many members attended a local section meeting during 2011?*	40
3. How did Councilors report to your local section members about national ACS matters during 2011?*(Check all that apply.)	<input type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2011?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	ACS website, flyers, video conferencing and telecommunications.
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	2
6. Did your local section have a website during 2011?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	http://montana.sites.acs.org/
7. Did your local section post its Annual Report on your website during 2011?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

Local Section Administration Form - Nomination	
1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Please provide a 500-word or less, overview of your local section's 2011 activities to support your nomination.	

Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
110416 ACS Treas rep summary.pdf	0.06 MB	treasurer report
ACS-fall-social-2011.doc	0.03 MB	fall meeting flyer
2011 Montana ACS Meeting.doc	0.04 MB	spring meeting
1103councilor_rep.pdf	0.86 MB	councilor report
MAS-ACS Program 2011.doc	0.06 MB	combined ACS-MAS meeting
Copy of 100206 MT-ACS prop budget.xls	0.02 MB	proposed budget

Local Section Administration Form - Approval

Comments

none

Approved & Submit for Review

Kyle Strode

02/17/2012

This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

Local Section Administration Form - Reasons for Return

Approver Return Comments

Contributor Return Comments

Reviewer Return Comments

---- END OF REPORT ----